

## Conditions of Hire Bloxworth Village Club / Memorial Hall

### **An agreement with the Committee of Bloxworth Village Club**

The Hire includes:

(a) Club, (b) Skittle Alley, (c) Kitchen facilities (d) grounds. (Delete not applicable)

### **The Hirer agrees and undertakes:**

1. A deposit of £50 payable on booking which is non-refundable.
2. To ensure that the venue is left clean and tidy before leaving. Cleaning equipment is located in the cleaning cupboard near the dart boards. A dustpan and brush are kept behind the bar.
3. If the venue is not left in a suitable state a charge will be made and taken from the deposit to cover the expenses incurred.
4. That preparation time where it is required, will be agreed when booking. This may incur a charge. Any marks left on walls will be liable for a charge.
5. To be responsible for the conduct of the function and report any accidents or damage to furnishings, equipment or fixtures of the venue to the Committee.
- 6 Any injuries should be noted in the Accident Book located behind the bar. A First Aid Kit can be found in the kitchen.
7. To ensure that due consideration is shown to neighbours when leaving the Club. That guests leave the premises within 45 minutes of the club closing and noise would be kept to a minimum. The Hirer is permitted to play music, dance and sing inside the Venue, providing activities do not cause a nuisance to immediate neighbours.
8. To ensure that all fire exits are kept clear at all times.
9. To minimise disturbance to regular Club Members, neighbours and to generally encourage good behaviour ensure that children are kept under parental supervision at all times.
10. To avoid risk from cars entering/leaving the car park endangering children that they would be supervised in the car park.
11. The Hirer and Guests will be aware that the car park is not lit at night and guests will be forewarned.
12. That no one uses the service path on the east side of the building unless specifically directed to do so.
13. No smoking in line with legal requirements. E-cigarettes are not allowed in the venue.
14. Not to alter, move or interfere with any lighting, heating, power, cabling or other electrical fittings or appliances without the prior consent of the Committee. If the kitchen is part of the hire, agreement with the Committee is required before the oven can be used. No equipment using power should be used without the agreement of the Committee, this includes equipment used in the grounds.

15. To ensure any equipment, decorations and personal items are removed from the Venue on the night. The Committee accepts no liability for any such being lost or damaged.

16. Third-Party Entertainment / Bouncy Castles - The Hirer shall ensure that any third-party entertainer booked, or any supplier of equipment used at an event, holds the necessary Insurance/Permits required.

16. If the Hirer wishes to cancel the booking before the date of the event the question of the payment or the repayment of the fee shall be at the discretion of the Committee. The Committee reserves the right to cancel this hiring by phone, email or written notice to the Hirer in the event of: (a) the premises being required for use as a Polling Station for a Parliamentary or Local Government election or by-election (b) the Committee reasonably considering that (i) such hiring will lead to a breach of licensing conditions, if applicable, or other legal or statutory requirements, or (ii) unlawful or unsuitable activities will take place at the premises as a result of this hiring (c) the premises becoming unfit for the use intended by the Hirer (d) an emergency requiring use of the premises as a shelter for the victims of flooding, snowstorm, fire, explosion or those at risk of these or similar disasters. In any such case the Hirer shall be entitled to a refund of any deposit already paid, but the village hall shall not be liable to the Hirer for any resulting direct or indirect loss or damages whatsoever.

17. The Hiring Agreement constitutes permission only to use the premises and confers no tenancy or other right of occupation on the Hirer

18. A £50 deposit shall be paid at booking and this, minus any charges, will be returned 7 days after the event.

19. The Full charge should be paid on arrival.

**The Hirer confirms that they have read, understood and accept the Conditions of Hire by signing this form.**

Venue..... (on behalf of the BVC Committee)

Hirer .....

Booking deposit of £50 or Card Number taken.      Paid Yes / No

Card Number.....

Total Cost (if known) .....